

COVID-19: SCREENING CHECKLIST FOR LONG TERM CARE COMMUNITY VISITORS AND EMPLOYEES

On March 20, 2020, Wisconsin [Department of Health Services \(DHS\)](#) updated guidance on restricting all visitors and non-essential healthcare personnel, except for certain compassionate care situations, such as end-of-life. ALL individuals (employees, family, visitors, and government officials) entering the building must be asked the following questions BEFORE entering the facility/resident areas:

1. Has this individual washed their hands or used alcohol-based hand rub (ABHR) on entry?

- Yes No - ask them to do so

2. Ask the individual if they have any of the following respiratory symptoms?

- Fever (hot, flushed skin; chills/sweating; and/or oral temperature > 100.0°F*)
 Sore throat
 New/worsening cough
 New shortness of breath
 Runny nose/congestion
 Fatigue/myalgia

If YES to any above, restrict them from entering the building and have them follow up via phone with Occupational Health representative/provider/health department for further evaluation and return-to-work considerations. **

3. Ask the individual absent of symptoms if they have taken any fever-reducing or symptom-altering medication (i.e.: cold medicine) within the last 24 hours?

- Yes No

If YES, ask:

- What symptoms _____;
 Date(s) symptoms were present _____.

Restrict from entering building based on assessment and facility protocol. Have them follow up via phone with Occupational Health representative/health provider/health department for further evaluation and return-to-work considerations.

If NO, proceed to question #4 for employees and step #5 for all others.

4. FOR EMPLOYEES:

A. Check temperature and document results (not required for visitors)

Fever present?

Yes No

If YES, restrict from entering the building.

If NO, proceed to step 4B.

B. For employees, ask if they have:

Worked in facilities with recognized COVID-19 cases?

Yes No

If YES, ask if they worked with person with confirmed COVID-19?

Yes No

If YES, restrict from entering the building.

If NO, proceed to step 5.

5. Allow entry to building and remind the individual to:

- Wash their hands or use ABHR throughout their time in the building.
- Not shake hands with, touch or hug individuals during their visit.
- Visitors that are permitted for compassionate care situations must wear a facemask while in the building and restrict their visit to the resident's room or other location designated by the facility. They should immediately exit the building once their visit is over.

**A lower temperature may be considered a fever with temporal, tympanic, or disposable thermometers. Follow manufacturer guidelines for verification.*

***Refer to current CDC/ DHS guidelines regarding return to work.*

ADDITIONAL RESOURCES

DHS Resources

- COVID-19 (Coronavirus Disease 2019): <https://www.dhs.wisconsin.gov/disease/covid19.htm>
- Outbreaks in Wisconsin: <https://www.dhs.wisconsin.gov/outbreaks/index.htm>

CDC Resources

- Coronavirus Disease 2019 (COVID-19): <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Resources for Healthcare Facilities: <https://www.cdc.gov/coronavirus/2019-ncov/healthcare-facilities/index.html>

CMS Resources

- Memo QSO-20-14-NH: Guidance for Infection Control and Prevention of Coronavirus Disease 2019 (COVID-19) in nursing homes (Revised): <https://www.cms.gov/files/document/3-13-2020-nursing-home-guidance-covid-19.pdf>
- CMS memo QSO-20-17-ALL Guidance for use of Certain Industrial Respirators by Health Care Personnel: <https://www.cms.gov/files/document/qso-20-17-all.pdf>

